

New Barrackpore Municipality

New Barrackpore, Kolkata 700131

NOTICE INVITING TENDER

Tender Notice No.: NBM/COMP/KUSP/EGOV/002 of 09-10 Date: 07/09/2009

Sealed tenders in duplicate are hereby invited from the experienced and reputed companies for the job – "**Supply & installation of HP Thin Client, HP Desktop Computer, HP Printer, Microsoft Operating System and Microsoft Office**", under KUSP fund in this ULB. Rate should be quoted including all necessary taxes, carriages.

Description of Job with criteria: Please go through the Term of Reference (ToR) given in the Tender Form.

The intending Tenderers are requested at first to apply to the Chairman along with the up to date **Trade License, Income Tax, Sales Tax and VAT clearance certificate** for permission in respect of purchasing Tender Form. The last date for submission of application is **10/09/2009** upto **4-00 PM**, after which no application will be entertained. The tenderers are requested to submit the application in the Tender Application Box at this ULB. Necessary Tender Forms can be purchased from the office of the undersigned from **12/09/2009** to **16/09/2009** up to **2-00 PM**, after which no Tender Form will be issued. The cost of Tender Form is **Rs. 2600.00** (Rupees Two thousand six hundred) only. The final decision in issuing the tender form is reserved by the undersigned. The sealed envelopes are to be super scribed with the word "**Supply & installation of HP Thin Client, HP Desktop Computer, HP Printer, Microsoft Operating System and Microsoft Office**".

The companies those are eligible to purchase Tender Form must **deposit 2% of their bidding amount as Earnest Money** in DD/Pay Order only, in favour of "**Chairman, New Barrackpore Municipality**" and the relevant receipt must be enclosed with the Tender.

The last date of submission of Tender is **24/09/2009** up to **2-00 PM**. Tender will be opened on **24/09/2009** at **4-00 PM**, when the Tenderers may witness the opening of the Tenders. The entire job should be completed within 10 working days from the date of issuing Work Order.

The undersigned reserves the unrestricted right to accept or reject the lowest tender or any tender without assigning any reason thereof whatsoever.

Chairman

New Barrackpore Municipality