

NEW BARRACKPORE MUNICIPALITY

New Barrackpore, North 24 Pgs. Kolkata-700131

NOTICE FOR WALK-IN-INTERVIEW

Walk-in Interview is hereby invited for engagement to the following contractual posts under New Barrackpore Municipality **Health Department: Name of the Post-** (1) Medical Officer (2) Staff Nurse. **No. of Vacancy-** (1) 02 (2) 01. **Monthly Remuneration-** (1) 40,000/- (2) 17,220/-. **Contract Period-** (1) 1 year (extendable yearly) (2) 1 year (extendable yearly). **Date of Interview:** 11/08/2025. **Reporting Time:** 10:30 AM. **Venue:** Office of the New Barrackpore Municipality. **Eligibility Criteria:** 1. **Medical Officer-** • Qualification: MBBS Degree include in the 1st or 2nd schedule or part 2 of 3rd schedule of Indian Medical Council Act-1956 and registration as Medical Practitioner of West Bengal. • Age: Maximum age not exceeding 67 years as on 1st day of the calendar year when the advertisement will be published. 2. **Staff Nurse-** • Qualification: GNM course passed from an institute recognized by the Indian Nursing Council / West Bengal Nursing Council and must be registered with WBNC. • Age: Maximum age not exceeding 40 years as on 1st day of the calendar year when the advertisement will be published. **Documents to be submitted at the time of Interview:** • Bio-data (with recent passport size photo) • Original and self-attested copies of all relevant certificates. Please follow website (www.nbmonline.org) for details).

Sd/- Chairman

New Barrackpore Municipality

NOTIFICATION

With the outbreak of Dengue cases in the last few years and consequent grave in the public health crisis immediate engagement of different categories of Medical Personnel (Medical Officer full time, Medical Officer Part time, Radiologist full time, Sonologist full time, Pathologist full time, Specialist MO) and Nursing Staff (Staff Nurse) for smooth running of both the schemes of UPHCS/CBPHCS & HHW Scheme was under the active consideration of Government for sometime past. After careful consideration of the public health challenges in the State, the Governor has been pleased to accord approval to the contractual engagement of Medical personnel and Nursing Staff in the ULBs under UPHCS/CBPHCS & HHW Scheme initially for a period of 1 (one) year which may be extended on yearly basis for subsequent years on satisfactory performance of the candidate and as required by the UD&MA Department.

The modus-operandi for the engagement of different categories of post including the qualification, experience, age criteria & monthly contractual remuneration for each post is appended below:

1. Engagement of different posts of Medical Personnel and Nursing Staff shall be made by the concerned Urban Local Body on contract initially for a period of 1 (One) year and to be extended on yearly basis for subsequent years on satisfactory performance of the candidate and as required by the UD&MA Department.
 2. The expenditure is to be charged under the head of account –for CBPHCS & HHW Scheme: 24-2210-06-789-009-31-02-V and for UPHCS: 72-2217-05-191-023-36-00-V or 72-2217-05-192-022-36-00-V.
 3. An advertisement inviting applications is to be published in the website of the ULB and also at the Department/SUDA. The abridged version of the advertisement is to be published in 3 (three) leading newspapers having State wide circulation (English and Vernacular).
 4. For filling up the vacant post of Medical Officer (Full time), Medical Officer (Part time), Specialist MO, Radiologist (Full time), Sonologist (Full time), Pathologist (Full time) and Staff Nurse, selection will be done by the Selection Committee constituted by the concerned ULB.
- **For Medical Officer (Full time)/Medical Officer (Part time)/Specialist MO/Radiologist (Full time)/Sonologist (Full time)/Pathologist (Full time) :** Based on academic qualification and experience and walk in interview.

- **For Staff Nurse:** Marks obtained by the candidate in academic qualification (90% weightage) 10th standard – 20 marks, 12th standard – 20 marks & GNM/B.Sc (Nursing) – 50 Marks.
 - Score in the interview (10% weightage).
 - Final merit list should be prepared based on marks obtained by the candidate in the academic qualification and score secured in the interview taken together.
5. The essential & desirable qualifications and working experience, age limit and contractual remuneration of each post are given below :
- i. **Medical Officer (Full Time)/Medical Officer (Part time) :**
- Essential qualification : MBBS Degree included in the 1st or 2nd schedule or part 2 of 3rd schedule of Indian Medical Council Act-1956 and registration as Medical Practitioner of West Bengal.
- Desirable qualification & Experience: Knowledge in Community Health/Maternity and Child Health Programme. Working experience in the field of Public Health for 2 years preferably.
- Age limit: Maximum age not exceeding 67 years as on 1st day of the calendar year when the advertisement will be published.
- Contractual remuneration: Rs. 40,000/- per month for Medical Officer (Full time) & Rs.24, 000/- per month for Medical Officer (Part time).
- ii. **Radiologist (Full time)/Sonologist (Full time)/Pathologist (Full time) :**
- Essential qualification : MBBS Degree included in the 1st or 2nd schedule or part 2 of 3rd schedule of Indian Medical Council Act-1956 with a recognized and requisite Diploma/Post Graduate Qualification in the respective Specialty and registration as Medical Practitioner of West Bengal.
- Desirable qualification & Experience: One year's practical training in any Govt. /semi Govt. or other recognized institution.
- Age limit: Maximum age not exceeding 67 years as on 1st day of the calendar year when the advertisement will be published.
- Contractual remuneration: Rs. 40,000/- per month.
- iii. **Specialist MO :**
- Essential qualification : MBBS Degree included in the 1st or 2nd schedule or part 2 of 3rd schedule of Indian Medical Council Act-1956 with a recognized and requisite Diploma/Post Graduate Qualification in the respective Specialty and registration as Medical Practitioner of West Bengal.
- Desirable qualification & Experience: One year's practical training in any Govt. /semi Govt. or other recognized institution.
- Age limit: Maximum age not exceeding 67 years as on 1st day of the calendar year when the advertisement will be published.
- Contractual remuneration: Rs. 1,000/- per sitting (max. 8 sittings in a month).

iv. **Staff Nurse :**

Essential qualification: Completed G.N.M or B.sc (Nursing) from an Institute recognized by the Indian Nursing Council or West Bengal Nursing Council and must be registered under West Bengal Nursing Council.

Desirable qualification & Experience: One year's practical experience in any Govt. /semi Govt. or other recognized organization and should have proficiency in local language.

Age limit: Maximum age not exceeding 40 years as on 1st day of the calendar year when the advertisement will be published. The upper age limit may be relaxed for the candidate belongs to SC, ST, & Other Backward Classes as per Govt. Rules or Orders issued from time to time.

Contractual remuneration: Rs. 17,220/- per month.

6. A Selection Committee is to be constituted by the concerned ULB with the following members:-

For all Municipal Corporations (other than Kolkata MC)/Municipalities/ N.A.A.

- i. Hon'ble Mayor/Chairman/Chairperson of Board of Administrators of the ULB-Chairman.
- ii. Commissioner/Executive Officer of the ULB – Member.
- iii. Controller of Finance/Finance Officer of the ULB – Member Convenor.
- iv. One Officer as representative of the District Magistrate – Member.
- v. One Officer (WBHS not below the rank of ACMOH) as representative of CMOH–Member.
- vi. One expert nominated by CMOH (for selection of Nursing Staff only).

The entire selection process will be conducted under supervision of District Magistrate of the concerned District in the case of all ULBs other than Kolkata Municipal Corporation.

For Kolkata Municipal Corporation:

- i. Special Commissioner, Kolkata Municipal Corporation – Chairman.
- ii. CMHO, Kolkata Municipal Corporation – Member Secretary.
- iii. Deputy CMHO – Kolkata Municipal Corporation looking after Maternal & Child Health Services – Member.
- iv. CMF&A, Kolkata Municipal Corporation – Member.
- v. One expert nominated by CMOH (for selection of Nursing Staff only).

In case of Kolkata Municipal Corporation, entire selection process will be conducted under supervision of Municipal Commissioner, Kolkata Municipal Corporation.

7. ULBs shall follow the following selection procedure:

- i. Notice to be put up at the Notice Board of the ULBs as well as website of the ULBs inviting the applications from the eligible interested candidates. An abridged advertisement shall also be published by the ULBs in 3 (three) leading newspapers having state-wide circulation (Hindi/English & Bengali) for the engagement of different categories of Medical Personnel and Nursing Staff. Copy of the advertisement shall also be shared with SUDA.

- ii. The minimum time from the date of advertisement to the last date of submission of applications should not be less than 21 (twenty one) calendar days.
- iii. All applications are to be submitted physically at the respective ULBs at the designated drop box.
- iv. Municipal authorities shall prepare a list of eligible candidates to be called for interview in the **ratio of maximum 1:10 for every vacancy of each category of Medical Personnel and Nursing Staff.**
- v. Selection of **Medical Personnel and Nursing Staff** will be done at the ULB Level.

After the panel is finalized by the Selection Committee, Chairman of the Municipality/N.A.A./Commissioner for Municipal Corporation (other than KMC) /for Kolkata MC, Commissioner of Kolkata MC or his authorized representative shall recommend the panel to the Department / SUDA for approval **along with the necessary documents –**

- a. **Notice / Advertisement for publication of vacancies.**
 - b. **Minutes of meeting of the Selection Committee.**
 - c. **All details (such educational qualification certificates/marks sheets, working experience certificates, Registration Certificate with West Bengal Medical Council (for Medical personnel)/Registration Certificate with West Bengal Nursing Council (for Nursing personnel), proof of date of birth – copy of admit card of Madhyamik or equivalent examination, Caste Certificate, residential certificate and AADHAR Card/Voter Card/Ration Card) of the selected candidates.**
- vi. After selection of the medical personnel and nursing staff, the copy of the documents and the score sheets prepared by the Selection Committee in respect of all incumbents participating in the interview shall be sent to SUDA for preservation in electronic/physical form for further 5 (Five) years after the recruitment process is over.

Only after getting approval from Department/SUDA, ULBs shall issue offer of engagement to the selected candidates of different categories of post of Medical Personnel and Nursing Staff with request to join within the stipulated time period with a copy to Director SUDA. After joining of the selected candidates in the different categories of post of Medical Personnel and Nursing Staff, ULBs shall inform to Director SUDA for office record. Under no circumstances offer of engagement shall be issued to the selected candidates without obtaining approval from SUDA.